

## COMPLAINTS FORM

Name:

Address:

Reference Number, if appropriate:

Tell us about your complaint, clearly outlining:

1. Why you are not satisfied with our grants procedure or the way we handled our contact with you.
2. Your suggestions as to how this could be put right.
3. Who did you deal with from Wiltshire Community Foundation?
4. Would you like to add any other comments?

Please return this form to: The Chief Executive, Wiltshire Community Foundation, Sandcliffe House, 21 Northgate Street, Devizes, Wiltshire, SN10 1JX.